

Notice of Request for Proposals

Stage 1

Request for First Stage Proposals

Information Systems

(Design, Supply, and Installation)

Purchaser:	The Ministry of Justice of the Republic of Armenia and the Office of the Prime Minister of the Republic of Armenia
Project:	Fourth Public Sector Modernization Project (PSMP4)
Contract title:	Procurement of the New Business register and beneficial ownership declaration system
Country:	Republic of Armenia
Loan No.:	9338-AM
RFB No:	PSMP4-GO-RFP-1.2.4
Issued on:	July 4, 2023

Dear Ladies and/or Gentlemen,

1. The Republic of Armenia has received financing from the World Bank toward the cost of the Fourth Public Sector Modernization Project (PSMP4) and intends to apply part of the proceeds toward payments under the contract for the Procurement of the New Business register and beneficial ownership declaration system.
2. The Office of the Prime Minister of the Republic of Armenia now invites sealed Proposals from the following eligible Applicants for supply/development, installation, customization, testing, and technical support of the Procurement of the New Business register and beneficial ownership declaration system. The New Business Register and Beneficial Ownership Declaration System should be implemented for the Agency for State Register of Legal Entities which is the agency operating as part of the Ministry of Justice of the Republic of Armenia.
3. The wider objective of the new system and the legislative reforms that it might bring will mainstream the rights of owners, increase transparency and improve all aspects of “starting and doing business” practices. The new system should become one of the core services of the entire “starting and running a business” life event, including the protection of owners’ rights. The entrepreneur is expected to have the opportunity to get all necessary information and carry out every step of registration, licensing, and authorizations online, as well as the owners and shareholders should have the self-service platform to operationalize their rights of ownership and decision-making. The procurement will be conducted through international competitive procurement using Request for Proposals (RFP) as specified in the World Bank’s “Procurement Regulations for IPF Borrowers” dated November 2020

(“Procurement Regulations”) and is open to all eligible Proposers as defined in the Procurement Regulations.

4. Interested eligible Proposers may obtain further information from the Office of the Prime Minister of RA and inspect the RFP document during office hours 09.00 to 18.00 local time at the address given below.
5. The RFP document (the hard and/or the soft version) in English may be obtained by interested eligible Proposers upon the submission of a written application to the address below. In addition to the hard copies, the document will be sent by e-mail upon request. The RFP document may be downloaded (on a free-of-charge basis) also from the www.gnumner.am website.

(https://gnumner.minfin.am/hy/page/bac_mrcuyti_haytararutyun_ev_hraver/).

Moreover, the Office of the Prime Minister of RA shall not be liable for the fault or incomplete downloading from the website, or further in case of missing the Addenda to the RFP document. In any case, if there is a discrepancy between a hard copy and an electronic one, the hard copy will prevail.

6. A two-stage RFP process will be used which will proceed as follows:
 - (a) The first stage process will consist of the submission of a technical Proposal only, without any reference to prices. Following the evaluation of first stage Proposals, a Proposer that has submitted a sufficiently responsive Technical Proposal may be invited to attend a clarification meeting(s), during which the Proposer’s Proposal will be reviewed. Any required Proposal-specific changes, additions, deletions and other adjustments will be noted and recorded in a memorandum, or, if amendments are of a general nature, will be promulgated via an addendum to the RFP documents. Following the clarification meetings, Proposers may not be invited to submit second stage Proposals, if their first stage proposals contain departures from the requirements to the extent that it cannot be expected to be responsive through the 2nd stage RFP process. All other suitably qualified and eligible Proposers shall receive invitations to submit second stage Proposals.
 - (b) The second stage process will consist of the submission and evaluation of:
 - (i), the updated technical part incorporating all changes required as recorded in the proposer-specific memorandum, and/or as necessary to reflect any Addenda to the RFP documents issued subsequent to the first-stage; and (ii), the financial part.
7. First Stage Proposals must be delivered to the address below on or before August 18, 2023, at 15:00 local time. **Electronic Procurement will not be permitted.** Late Proposals will be rejected. Proposals will be publicly opened in the presence of the Proposers’ designated representatives and anyone who chooses to attend at the address below on August 18, 2023, at 15:00 local time.
8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful Proposer’s beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the RFP document.
9. The address (es) referred to above is (are):

Address: Government House 1, Republic Square (1-st Floor, Room 115, 117)
Attn: Mr. Aharon Mkrtchyan, PSMP4 Project Manager
E-mail: info@psmp.am
City: Yerevan
ZIP Code: 0010
Country: Republic of Armenia
Telephone: (+374 10) 515931